

BLACKFORD COUNTY CLERK
110 WEST WASHINGTON STREET
HARTFORD CITY, IN 47348

March 12, 2019

Indiana Election Division
Attn: Brad Kind and Angela Nussmeyer
Indiana Government Center South
Room E-24
Indianapolis, IN 46204

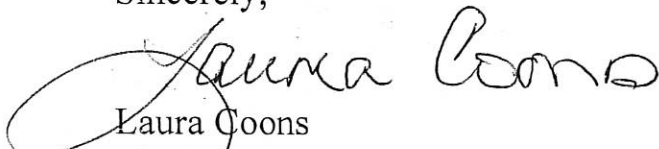
INDIANA ELECTIONS DIVISION
2019 MAR 14 AM 11:17

Enclosed is an amendment to the Blackford County Vote Center Plan by the Blackford County Election Board.

This is regarding the 2019 Municipal Election change to poll workers and amount of election machines.

Thank you for your cooperation in this matter. If you have any questions please contact my office at 765-348-1130.

Sincerely,


Laura Coons
Blackford County Clerk

BLACKFORD COUNTY VOTE CENTER PLAN

Amended: February 28, 2019

VOTER STATISTICS AND PRECINCTS

According to the 2010 census, Blackford County has a total population of 12,481 and is divided into 12 precincts. Currently the total number of registered voters in Blackford County 7,839. The upcoming elections will be held on May 7, 2019 and November 5, 2019. No voter should feel disenfranchised because of this change. Voting by absentee, mail, and traveling board is still available. This will expand the voter's capabilities by not limiting them to a certain polling location on election day. This plan will make voting more convenient and hopefully continue to increase our percentage of registered voters exercising their right to vote.

Blackford County will have two (2) vote centers for the upcoming 2019 Municipal Primary and Municipal General election. Vote centers in Blackford County are located at the Blackford County 4-H Building 310 E Park Ave. in Hartford City, Indiana 47348 and at the Montpelier Civic Center 339 South Main Street Montpelier, Indiana 47359. Absentee voting will begin as required by Indiana State statute, approximately four (4) weeks before the election at the Blackford County Courthouse. There will be one (1) satellite office open for the Primary and General election. The satellite office will be located at the Montpelier Civic Center. The satellite office and the Courthouse will be open on the dates of April 27, 2019, and May 4, 2019 from the hours of 8:00 a.m. to 12:00 p.m. for the Municipal Primary Election. The satellite office and the Courthouse will be open on the dates of October 26, 2019, and November 2, 2019 from the hours of 8:00 a.m. to 12:00 p.m. for the Municipal General Election.

Absentee applications for the Municipal Primary will be accepted for mail ballots until April 29, 2019 and until May 6, 2019 for traveling board until noon. Should the voter miss the deadline for these voting options they will still have the opportunity to vote in person at one of Blackford County's two vote centers. The vote centers will be open on Election Day, May 7, 2019 from 6:00 a.m. thru 6:00 p.m. as required by law.

Absentee applications for the Municipal General Election will be accepted for mail ballots until October 28, 2019 and until November 4, ²⁰¹⁹ for traveling board until noon. Should the voter miss the deadline for these voting options they will still have the opportunity to vote in person at one of Blackford County's two vote centers. The vote centers will be open on Election Day, November 5, 2019 from 6:00 a.m. thru 6:00 p.m. as required by law. This will give every voter the opportunity to exercise their right to vote.

VOTE CENTER FLOW CHART

Blackford County will have two (2) vote centers for the upcoming 2019 Municipal Primary and Municipal General election. Vote centers in Blackford County are located at the Blackford County 4-H Building 310 E Park Ave. in Hartford City, Indiana 47348 and at the Montpelier Civic Center 339 South Main Street Montpelier, Indiana 47359. The vote center located at the Blackford County 4-H Building will have four (4) Microvote machines and five (5) workers. The vote center located at The Montpelier Civic Center will have four (4) Microvote machines and five (5) workers.

The Inspector will serve as supervisor of the voting center and will assist voters in processing any required paperwork.

Poll workers assigned as clerks at the vote center will check voter IDs and utilize the electronic poll pads to check in voters on Election Day. The poll worker will scan or type the voter's name onto the poll pad data. Once verified, the voter will sign the signature line on the poll pad. The poll worker will document any necessary information into the poll pad as required by statute. The voter will be escorted by a poll worker with the proper documents and will proceed to the Infinity voting machine, the poll pad receipt will indicate which ballot and party the voter needs to be assigned, poll worker will proceed to select all information so the voter may cast their vote.

TECHNOLOGY


The hardware, software and firmware used for poll pad, will be utilizing the Know. Ink Poll Pad, The Poll Pad e-poll book application software runs on the Apple iPad tablet. This system is currently certified by the Indiana State Secretary of State's Office. The operating system holds the highest security certification from NIST-FIPS 140-2. The Poll Pad system interfaces with the Quest Voter Registration System as part of the certified system. The KnowInk poll pads will be used in the same manner for verifying voter's information since purchased in 2015.

SECURITY PLAN

The security plan for the voting machines and the poll pads will be secured in a room on the first floor of the courthouse, which is only used by the election office. The keys are kept in a secure area where only the County Clerk and the Election Supervisor from the opposite party have access. The number of voters on machines and the number of voters on poll pads will be periodically checked throughout the day.

In the event of a power failure at each or one vote center, the voting machines and poll pads will be switched to battery backup. For obvious reasons, if the safety of voters and or poll workers is ever at risk, the Blackford County Security Plan will go into effect with the instructions from the Blackford County Clerk, Blackford County Election Board, Blackford County EMA, and the Blackford County Sheriff.

Approved by:



Ron Dudelston, Election Board Chair



Linda Bennett, Election Board Member



Laura Coons, Blackford County Clerk

BLACKFORD COUNTY
ELECTION BOARD MEETING
February 28, 2019

Board Member Ron Dudelston called to order the meeting at 9:00 a.m. . Board Members present were Ron Dudelston, Linda Bennett, and County Clerk Laura Coons. Also present was Mechanic / Absentee Board Member Maggie Bartlett.

This meeting was called to discuss the 2019 Municipal Election Plan, the 2019 amendment to the vote center plan to submit to IED, Changes to the Dunkirk ballot due to a candidate challenge, schedule a date for the 2019 Municipal Public Test, the 2019 SVRS voter database cleanup including cancelled / rejected voter reports, and other new business.

- I. The 2019 Municipal Election Plan was discussed. A motion was made by Clerk Laura Coons to retain Ron Dudelston as Election Board Chairman. Linda Bennett seconded the motion. The motion to retain Ron Dudelston as Chairman of the Blackford County Election Board passed 3-0.

Discussion continued regarding equipment and staffing for the 2019 Municipal Election. Members considered probable voter turnout and voter flow in regards to election staffing and voting equipment requirements. The proposed poll worker plan was to have 1 inspector, 2 judges, (the inspector to be Republican, and the judges would be one Democrat and one Republican to fulfill the requirements for the makeup of the Precinct Board), and 2 Poll Clerks at the two vote centers on Election Day. Early voting at the Blackford County Courthouse would consist of two poll workers, one from each party. The Satellite Saturday Voting Centers at the Blackford County Courthouse and the Montpelier Civic Center will be open on April 27th and May 4th from 8:00 a.m. to 12:00 p.m.. Staffing will consist of two poll workers, one from each party.

The plan for voting equipment was debated and based on probable voter turnout. The proposed plan was to have 4 Microvote voting machines and two poll pads at the 4-H Building and Montpelier Civic

Center vote centers on Election Day. Early voting at the Blackford County Courthouse Election Office would utilize 2 Microvote voting machines and one poll pad. Satellite Saturday vote centers at the Montpelier Civic Center and at the Blackford County Courthouse would use 2 Microvote voting machines and one poll pad at each center. Board Member Linda Bennett suggested that the Democratic and Republican County Chairs be asked to nominate experienced poll workers. Chair Ron Dudelston asked if there was any further discussion or for a motion on the plan. Board Member Linda Bennett motioned to accept the amendment to the Vote Center Plan for the 2019 Municipal Primary as proposed. Clerk Laura Coons seconded the motion. The motion passed 3-0. Clerk Laura Coons and Mechanic Maggie Bartlett will prepare the Addendum to the Vote Center Plan for the 2019 Municipal Primary Election for submission to the Indiana Election Division (IED).

- II. Clerk Laura Coons and Mechanic Maggie Bartlett reported changes made to the 2019 Dunkirk ballot due to the candidate challenge of Kelly J. Watson, Candidate for the Clerk Treasurer's Office in Dunkirk, IN. The Jay County Election Board met on February 21st and found that the candidate challenge was valid. Ms. Watson may run in the November election as an independent. Clerk Laura Coons reported that there had been a similar issue for candidate Jimmy Lytle. She reported that she had been in contact with the Democratic County Chair, John Bartlett; everything went smoothly. Mr. Lytle will be on the ballot. Board Member Linda Bennett motioned to accept the ballot as ammended. Clerk Laura Coons seconded the motion. The motion passed 3-0. Clerk Laura Coons reported that she and Mechanic Maggie Bartlett have double checked the ballots and have submitted them to Microvote for programming.
- III. The Election Board discussed and scheduled a date for programming the Microvote machines and for the 2019 Public Test. After conferring with

Election Board members and Mechanics Troy Kaufman and Maggie Bartlett, the programming date was scheduled for March 11th at 10:00 a.m.. The public test will be held on Tuesday, March 26th at 1:00 p.m. Election Board Chair Ron Dudelston moved that the dates be accepted as proposed. Board Member Linda Bennett seconded the motion. The motion passed 3-0.

- IV. The Report on the 2019 SVRS voter database cleanup, including cancelled / rejected voter Reports was presented to the Election Board. During the SVRS Voter Database cleanup, 253 voters were purged from the Blackford County Registered voter list. Voters that were removed had been INACTIVE for more than two presidential election cycles. There have been 8 voters removed / rejected from the incomplete hopper. A report listing these voters and the reason for their applications being rejected was submitted to Election Board Members. Board Member Linda Bennett moved to accept the reports as submitted. Clerk Laura Coons seconded the motion. The motion passed 3-0.
- V. Additional business was discussed by the Election Board members. Clerk Laura Coons reported that with her Deputy Clerk, Janet Gilland, running for City Clerk/ treasurer, it was not appropriate for her to work in the election office during the 2019 election cycle. She reported that Janet Gilland will continue to help with SVRS processing. Clerk Laura Coons also reported on upcoming changes to election law and the impact on Blackford County Elections. She reported on SB 570 and the requirement for a "paper trail" from the voting machines. Mrs. Coons noted that, if passed, compliance with this measure will cost Blackford County \$1,500 per voting machine, \$52,000 in total. The State of Indiana should pay 10% of this cost. The additional staffing needs for the 2020 election cycle were also discussed. Clerk Laura Coons expressed that there will be additional staffing needs for 2020. Board members Mr. Dudelston and Mrs. Bennett agreed. Board Chair Ron

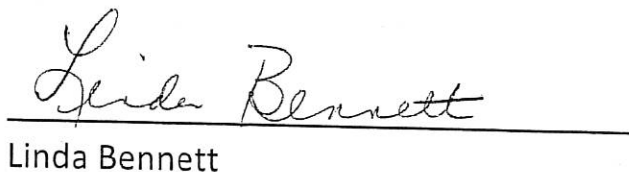
Dudelston opened for discussion concerns regarding polling place security for the 2020 election cycle. Different ideas were presented for consideration and may be addressed at a future meeting.

- VI. Election Board Chair Ron Dudelston asked if there was any further business. With no further business before the Election Board , Board Member Linda Bennett moved to adjourn at 11:03 a.m. . Clerk Laura Coons seconded the motion. The motion to adjourn passed 3 -0.

Approved by:



Ron Dudelston



Linda Bennett



Laura Coons